

**BOARD OF ADJUSTMENT  
APPLICATION FORM  
CITY OF BEAUMONT  
(CODES SECTION 28.02.005)**

THIS IS AN APPLICATION FOR THE FOLLOWING: (Check One)

**Appeal**

**Variance**

**Special Exception**

Complete the appropriate supplemental application form depending on which box is checked and include it with your application.

APPLICANT'S NAME AND ADDRESS: \_\_\_\_\_

APPLICANT'S PHONE NUMBER: \_\_\_\_\_ FAX #: \_\_\_\_\_

NAME OF OWNER: \_\_\_\_\_

ADDRESS OF OWNER: \_\_\_\_\_

LOCATION OF PROPERTY: \_\_\_\_\_

**LEGAL DESCRIPTION OF PROPERTY:**

LOT NO. \_\_\_\_\_ OR TRACT \_\_\_\_\_

BLOCK NO. \_\_\_\_\_ PLAT \_\_\_\_\_

ADDITION \_\_\_\_\_ SURVEY \_\_\_\_\_

NUMBER OF ACRES \_\_\_\_\_ NUMBER OF ACRES \_\_\_\_\_

**For properties not in a recorded subdivision, submit three copies of a current survey or plat showing the properties proposed to be changed, and a complete legal field note description.**

**SUBMIT A LETTER STATING IN AS MUCH DETAIL AS POSSIBLE REASONS FOR THE REQUEST.**

**SUBMIT A SITE PLAN SHOWING THE EXISTING AND PROPOSED BUILDINGS, PARKING AND ACCESSORY STRUCTURES. ATTACH ADDITIONAL MAPS OR DRAWINGS AS MAY BE NECESSARY TO EXPLAIN OR DEMONSTRATE YOUR REQUEST. ALL MAPS MUST BE DRAWN TO SCALE.**

**A PROCESSING FEE OF \$250.00 MUST ACCOMPANY THIS APPLICATION.**

**IF THIS APPLICATION IS GRANTED BY THE BOARD, I UNDERSTAND THAT ALL PERMITS NECESSARY FOR PROSECUTION OF THE WORK SHALL BE OBTAINED AND CONSTRUCTION COMPLETED WITHIN ONE (1) YEAR FROM THE DATE OF PERMISSION BY THE BOARD OR IT SHALL BE CONSIDERED VOID.**

APPLICANT'S SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

**PLEASE NOTE: THE APPLICANT IS GIVEN 10 DAYS TO APPEAL A DECISION OF THE BOARD IN DISTRICT COURT.**

PLEASE TYPE OR PRINT AND SUBMIT TO:

FILE NUMBER: \_\_\_\_\_

DATE RECEIVED: \_\_\_\_\_

CITY OF BEAUMONT  
PLANNING DIVISION  
801 MAIN STREET, SUITE 201  
BEAUMONT, TX 77701  
Phone - (409) 880-3764  
Fax - (409) 880-3133

**VARIANCE APPLICATION FORM  
BEAUMONT, TEXAS**

The Board of Adjustment has the power to grant variances where the following listed conditions have been met. Indicate how your application meets each of these conditions in the space following each condition. **(The applicant has the burden of proof to demonstrate that all three of the conditions necessary for a variance have been met).**

Except as otherwise prohibited, the Board is empowered to authorize a variance from a requirement of the Zoning Ordinance when the Board finds that all of the following conditions have been met:

**CONDITION A:**        That the granting of the variance will not be contrary to the public interest.

**CONDITION B:**        That literal enforcement of the ordinance will result in unnecessary hardship because of exceptional narrowness, shallowness, shape topography or other extraordinary or exceptional physical situation or physical condition unique to the specific piece of property in question. "Unnecessary hardship" shall mean physical hardship relating to the property itself as distinguished from a hardship relating to convenience, financial considerations or caprice, and the hardship must not result from the applicant or owner's own actions.

**CONDITION C:**        That by granting the variance, the spirit of the ordinance will be observed and substantial justice will be done.

I HEREBY ATTEST THAT, TO THE BEST OF MY KNOWLEDGE, MY REQUEST MEETS THE CONDITIONS STATED ABOVE.

APPLICANTS  
SIGNATURE: \_\_\_\_\_ Date: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_