

# Presidential Declaration Next Steps

Group	My County IS on the Presidential Declaration	My County is NOT on the Presidential Declaration
Governments	<ol style="list-style-type: none"> <li>1. Continue to track costs.</li> <li>2. Continue to document damages.</li> <li>3. Schedule joint preliminary damage assessments.</li> <li>4. Be ready to write project worksheets for Category A and B damages.</li> <li>5. Follow federal procurement guidelines (2 CFR Part 200).</li> <li>6. Track donated resources (e.g., labor, equipment, supplies).</li> </ol>	<ol style="list-style-type: none"> <li>1. Continue submitting updated Disaster Summary Outlines (DSOs).</li> <li>2. Track your costs.</li> <li>3. Document your damages and progress. Ensure that you do not make repairs unless they are needed for the protection of life or property. Take pictures of damages and keep load tickets for emergency debris pickup and equipment, materials and labor logs for all activities. Follow debris rules.</li> <li>4. Ensure your contracts are eligible for emergency and contingency work. Make sure to follow federal procurement guidelines (2 CFR Part 200).</li> <li>5. If your team is ready for a joint preliminary damage assessment, please reach out to your District Coordinator or the State Operations Center.</li> <li>6. When your county has met its threshold, TDEM will work with FEMA regional staff to add your community to the presidential declaration.</li> </ol>
Individuals	<ol style="list-style-type: none"> <li>1. File damage claim information with your insurance (homeowner and/or flood) company.</li> <li>2. Register and apply for assistance by calling FEMA at 1-800-621-3362 or 1-800-462-7585 (hearing impaired) or visiting <a href="http://www.disasterassistance.gov">www.disasterassistance.gov</a>. Call center hours: are 6:00 AM – 9:00 PM CST</li> <li>3. See below for information you will need prior to calling the FEMA toll-free number.</li> </ol>	<ol style="list-style-type: none"> <li>1. File damage claim information with your insurance (homeowner and/or flood) company.</li> <li>2. Register for assistance by calling FEMA at 1-800-621-3362 or 1-800-462-7585 (hearing impaired) or visiting <a href="http://www.disasterassistance.gov">www.disasterassistance.gov</a>. Call center hours: are 6:00 AM – 9:00 PM CST. FEMA will collect your information and contact you in the event that your county is added to the presidential declaration.</li> <li>3. See below for information you will need prior to calling the FEMA toll-free number.</li> </ol>

When you call or register online, FEMA will require the following items:

1. Contact information (name, address, phone, and social security number)
2. Insurance information
3. Damage information (date of damage, description)
4. Gross income