



# 2018 Best Years Center Senior Mardi Gras

## Beaumont Civic Center

701 Main Street | Beaumont, Texas 77701  
Thursday, February 8, 2018 | 10 a.m. – 2 p.m.

### VENDOR INFORMATION:

Company/Organization \_\_\_\_\_ Contact Person \_\_\_\_\_  
Address \_\_\_\_\_ Website: \_\_\_\_\_  
Work Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_ Email \_\_\_\_\_

### BOOTH OPTIONS

- Expanded Wall Booth** (20 X 10 Space, in front of wall w/ backdrop): \$400
  - Wall Booth** (10 X 10 Space, in front of wall w/ backdrop): \$300
  - Standard Booth** (10 X 10 Space, randomly assigned): \$200 business rate / nonprofits please inquire about reduced rate using contact information below.
- Electricity? Yes or No (Circle)**

\$ \_\_\_\_\_ **TOTAL AMOUNT OF PAYMENT ENCLOSED**

### VENDOR AGREEMENT— Vendors must carefully read and initial each line provided before signing bottom of form.

Vendor understands and agrees to the following:

- \_\_\_\_\_ **Booth spaces are first-come, first-served.** Vendors will decorate on Feb. 7. Check-In at Back Door Entrance.
  - \_\_\_\_\_ Wall booths are located around the walls of the civic center and feature a full length curtain behind the booth. Tall displays are welcome for these booths.
  - \_\_\_\_\_ Standard booths **must not** have displays or decorations standing higher than 6 feet from the floor or 3 feet from table top.
  - \_\_\_\_\_ BYC will provide (2) chairs per booth space.
  - \_\_\_\_\_ Food or drinks provided by booth will require **PRIOR** approval from BYC **and** inspection by Beaumont Health Department on the morning of Feb. 8, 2017.
  - \_\_\_\_\_ Booths must not be broken down until 2pm Feb. 8th. At close/after event there will be a raffle for a free vendor booth for the following year's event.
  - \_\_\_\_\_ Booths must be decorated in "Mardi Gras" theme and each table must have tablecloth & skirting.
  - \_\_\_\_\_ Each vendor must provide **only (1)** door prize of \$25 value to keep at your booth day of event.
  - \_\_\_\_\_ Helium balloons must not be released in the building, otherwise vendor will be charged and responsible for paying Civic Center's balloon retrieval fee. Consider using large garbage bags to transfer balloons safely.
  - \_\_\_\_\_ Best Years Senior Center/Planning Committee reserves the right to edit or remove any booth decor or contents, e.g. handouts deemed inappropriate or distracting to the event.
- Services at your booth? (i.e. finger sticks, spiro meter, etc.) \_\_\_\_\_

Vendor Signature: \_\_\_\_\_

**Booth registration form and complete payment are due by Friday, December 15, 2017. There is a \$25 late fee after December 15, 2017.**

- **Make check payable to: Best Years Center, Mail payment to: Best Years Center, 780 S. Fourth St., Beaumont, TX 77701 | Phone: 409-838-1902 | Fax: 409-839-4863**
- **To use a credit card go to Beaumont City Hall, 801 Main Street, Cash Management on First Floor. Must have your name on the Credit Card and a Matching Picture ID**
- **For more information call: Amber Clark, BYC Outreach Coordinator or Lynn Huckaby, BYC Manager at 409-838-1902**
- **Submitting Forms: Scan & email to [Amber.Clark@beaumonttexas.gov](mailto:Amber.Clark@beaumonttexas.gov) or [Lynn.Huckaby@beaumonttexas.gov](mailto:Lynn.Huckaby@beaumonttexas.gov), Fax: 409.839.4863 or bring hard copy to Business Office at Best Years Center**

**There will be a BOOTH COMPETITION with awards for Most Colorful , Most Creative, Best Dressed, Best Theme, and Best Vendor Game!**

*Thank You for Your Participation! Laissez les bon temps rouler!*