

Instructions for Abandonment/Street Closure application:

Please provide the x,y coordinates for the location of the alley/portion of street to be abandoned/closed along with a description of the property. For abandonment of an easement, please provide the property address. If a metes & bounds description of the property is necessary or available, please provide it as a Word document and attach to the application.

Please be sure that your application has a valid email, address, and phone number for each person involved so office staff can contact you should your application require more information.

Attach the following required documents:

1. A letter – State the reason for the abandonment or street closure and specify what is to be abandoned/closed. Specify the dimensions of the portion of street or alley to be abandoned.
2. Applicant Ownership List – also available on the Planning Web Page. Please complete. Signatures of adjacent property owners are helpful.
3. Map - **drawn to and printable to a scale**. The site map should be submitted as a .pdf, and the preferred scale is 20 -100 engineering scale.

Please note that if the Planning Commission votes to recommend approval of a right-of way abandonment, an appraisal and Title Commitment for the property to be abandoned must be made at the applicants expense and submitted to the Planning office. In addition, proof must be submitted that payment in the amount of the appraised value has been arranged. Once these items are submitted, the item will be placed on City Council's agenda for final consideration.

The following contacts are provided so you may investigate and determine if the abandonment is feasible before submitting an application.

GSU/ENTERGY
AL HARRINGTON / SR ROW AGENT
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ROBERT FLANAGAN

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NEDERLAND TX 77627
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(see next page)

CITY OF BEAUMONT:

ENGINEERING

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FIRE DEPARTMENT

JOE CONDINA, FIRE MARSHAL

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STREETS & DRAINAGE

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