

## Fines and Fees

The Library Administrator shall charge a daily late charge to those persons whose cards are used to check out materials which are returned after the applicable loan period. The loan period, daily late charge and maximum late charge for each item shall be as follows:

<b>Item</b>	<b>Loan Period</b>	<b>Daily Late Charge</b>	<b>Maximum Late Charge</b>
All Materials except DVD and Blu Ray	Two weeks with one renewal for two weeks	\$0.15	Replacement cost
DVDs/Blu Ray	One week/nonrenewable	\$1.00	Replacement cost

The Library Administrator shall, in addition to any late charge imposed by this section, charge a processing fee of five dollars (\$5.00) for hardback books and two dollars (\$2.00) for paperback books, which is not refundable, for lost or damaged materials. Damage fees for library packaging include DVD/Blu Ray Cases -\$5, Bags for Children's kits - \$2, and Audio boxes -\$5.