

Fines and Fees

The Library Administrator shall charge a daily late charge to those persons whose cards are used to check out materials which are returned after the applicable loan period. The loan period, daily late charge and maximum late charge for each item shall be as follows:

Item	Loan Period	Daily Late Charge	Maximum Late Charge
Books	Two weeks with one renewal for two weeks	\$0.10	Replacement cost
Cassettes	Three weeks/renewable for two weeks	\$0.10	Replacement cost
Compact discs and audio books	Two weeks with one renewal for two weeks	\$0.10	Replacement cost
DVDs/Blu Ray, VCR	One week/nonrenewable	\$2.00	\$25.00

The Library Administrator shall, in addition to any late charge imposed by this section, charge a processing fee of five dollars (\$5.00) for hardback books and two dollars (\$2.00) for paperback books, which is not refundable, for lost or damaged materials. Damage fees for library packaging include DVD/Blu Ray Cases -\$5, Bags for Children's kits - \$2, and Audio boxes -\$5.